

Yealink T74W



Soft Keys

Controls many functions

Changes for different menus



Call Keys

Allows multiple calls at once



Park Keys

Shared Hold

Callers placed on **Park** can be picked up from *ANY* extension



BLF Keys

Green = Available

Red = Busy

Blinking Red = Incoming Call

Dials extension when pressed



Paging Key

Broadcast to all phones

not always programmed



Call History



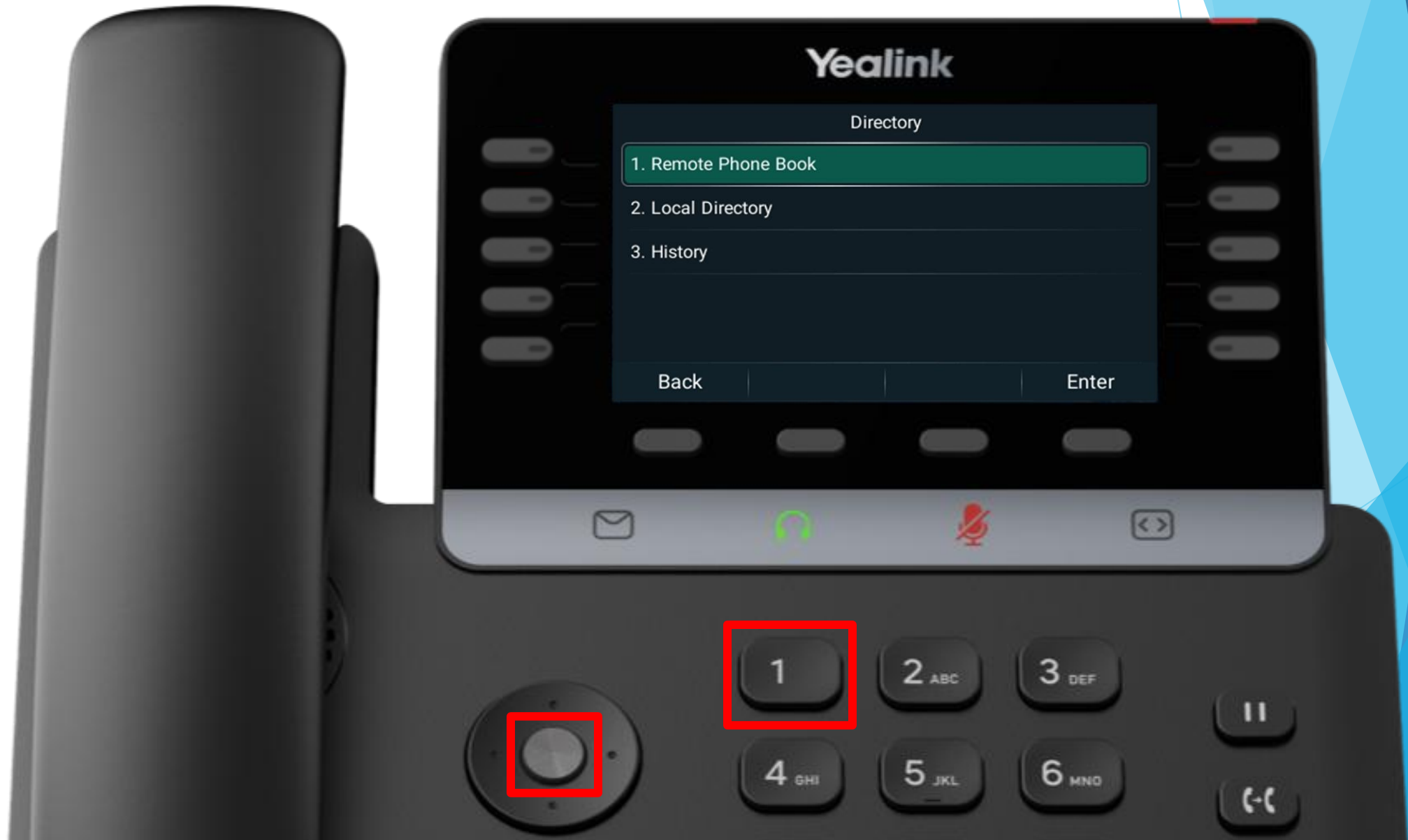
Option = detailed information
Call = immediately dials



Directory



Press option 1 for
'Remote Phone Book'



Yealink

Company Directories		
AG	Adi Goldfrad	2344
AK	Anne Knapik	1177
AO	Axx Omni	5422
BK	Bennett Kline	8707
BM	Beth Mack	8044
Back Search Option Call		



1

2 ABC

3 DEF

||

4 GHI

5 JKL

6 MNO

(-)

Do Not Disturb

Sends callers directly to voicemail



Making a Call



On Call Screen



Blind Transfer

Sends caller directly to another person without message



Blind Transfer

Press Transfer



Blind Transfer

Press Transfer

Dial extension or phone number



Blind Transfer

Press Transfer

Dial extension or phone number

Press B Trans

Hangup



Blind Transfer

Press Transfer

Dial extension or phone number

Press B Trans

Hangup

You can transfer directly to another person's voicemail by pressing 03 before extension number



Attended Transfer

Allows contacting intended person *before* transferring the caller



Attended Transfer

Press Transfer



Attended Transfer

Press Transfer

Dial extension or phone number



Attended Transfer

Press Transfer

Dial extension or phone number

Press **Call** to connect



Attended Transfer

Press Transfer

Dial extension or phone number

Press **Call** to connect

If they accept, press **Trans**

Hangup



Attended Transfer

Press Transfer

Dial extension or phone number

Press **Call** to connect

If they accept, press Trans
Hangup

If they deny, press **EndCall**
press 00 to view more options



Attended Transfer

Press Transfer

Dial extension or phone number

Press **Call** to connect

If they accept, press **Trans**
Hangup

If they deny, press **EndCall**
Press **Resume** to continue



Hold



Resume



Conference Call

Allows up to 5 other people in a call at once



Conference Call

Press Conf



Conference Call

Press Conf

Dial extension or phone number



Conference Call

Press Conf

Dial extension or phone number

Press **Call** to connect



Conference Call

Press Conf

Dial extension or phone number

Press **Call** to connect

If they accept, press **Conf** to
merge calls together

repeat as needed



Conference Call

Press Conf

Dial extension or phone number

Press **Call** to connect

If they accept, press **Conf** to
merge calls together

If they deny, press **EndCall**
press 00 to view more options



Conference Call

Press Conf

Dial extension or phone number

Press **Call** to connect

If they accept, press **Conf** to
merge calls together

If they deny, press **EndCall**

Press **Resume** to continue



Voicemail Icon

Light will blink **red**

Tap Voicemail icon

Enter PIN, press #

*PIN will be created through
Welcome Email*



Headset Icon

Can connect to both hardwired and Bluetooth headsets

Green = Active

For Bluetooth, press Menu → Basic Settings → Bluetooth



Mute Icon

No outbound audio

Red = Active



Display Icon

Cycles between displays



Volume

On-call = caller's audio

Idle = ringer's volume



Redial

Quickly dials most recent call



Speaker

All audio plays through the speaker



Menu Options

Select
Cancel

